

LAB MANAGER/RESEARCH ASSISTANT JOB DESCRIPTION

The *Emotion, Health, and Psychophysiology Lab* in the Department of Psychology at Yale University is hiring a full time research assistant/lab manager. This is an ideal position for a recent BA/BS graduate in psychology or related field who is interested in applying to graduate school. The lab focuses on research questions in emotion, affective science, stress and health, intergroup relations, health disparities, and psychophysiology. Join me, Dr. Maria Monroy, and Dr. Kimberly J. Martin as we launch the lab opening this September in New Haven.

Salary range: \$40k to \$49k depending on experience

Required Qualifications:

- Attention to detail; strong interpersonal skills; excellent, effective verbal and written communication skills to coordinate with subjects, team members, other departments and outside institutions; and the ability to multi-task in a fast-paced environment while working with a diverse subject population.
- Ability to work well independently, complete projects in a timely manner, and prioritize multiple projects to ensure the completion of essential tasks by deadlines.
- BA/BS in psychology or other relevant discipline.

Preferred Qualifications:

- Experience in psychology or social science lab
- Experience working with patients or study subjects
- Experience with R or other statistical packages

Duties include coordinating the tasks of multiple research studies; create, clean, update, and manage databases and comprehensive datasets and reports; coordinate research staff and assist with training other research staff; assist in renewals and modifications of IRB protocol applications; implement and maintain periodic quality control procedures; report study progress to investigators; participate in any internal and external audits or reviews of study protocols; and perform other duties as assigned.